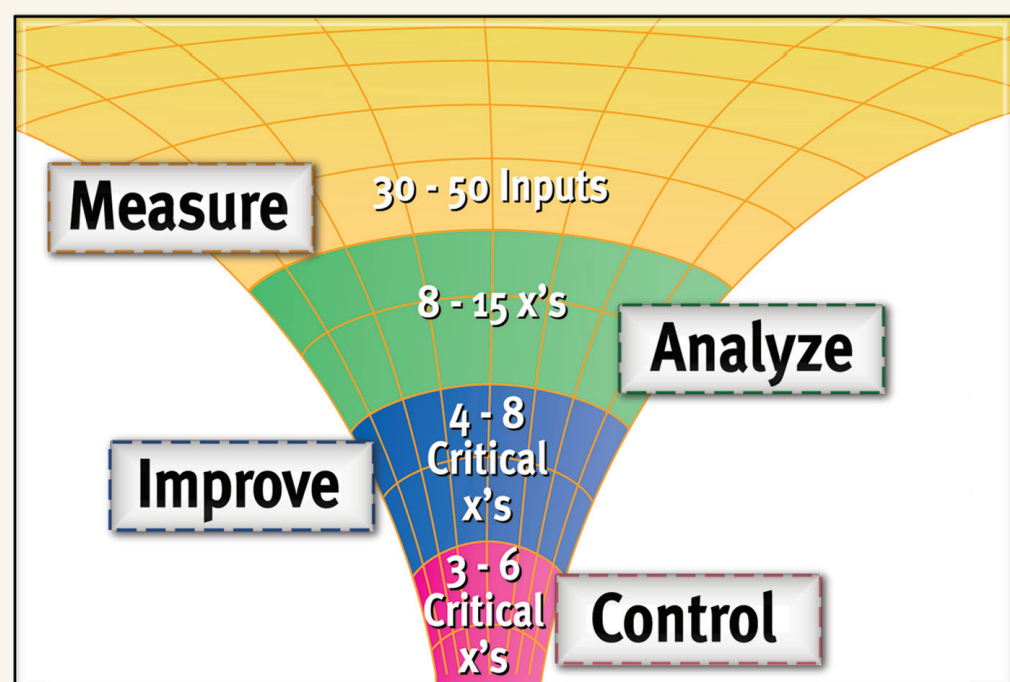


Lean Six Sigma ROADMAP

The Power of Intelligent Execution

At Lean Methods Group, we view Performance Excellence as a functional operating system that supports a variety of structured problem-solving methods. We help organizations internalize methodologies such as Lean Six Sigma to increase the capabilities of their people, and to clear the path for transforming strategic ideas into viable action plans. Through this, we deliver a total solution.



Define the Project

Define Goal

Develop a clear project charter based on a problem that is relevant to the customer and will provide significant results to the business.

Define and Scope Problem

Determine Project Objective and Benefits

Create Project Charter

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Deliverables:

- 1. Define and Scope Problem
- 2. Determine Project Objective and Benefits
- 3. Create Project Charter

Tools and Techniques:

- Identify the Business Gap
- Scope the Project
- Document the Process
- Collect and Translate the VOC
- Define Metrics and Defects
- Establish Preliminary Baseline and Entitlement
- Develop Problem & Objective Statements
- Estimate Financial Benefit
- Confirm Improvement Methodology
- Define Project Roles and Responsibilities
- Identify Project Risks
- Establish Project Timeline
- Create Communication Plan
- Project Definition Worksheet
- SIPOC
- Surveys and Interviews
- Affinity Diagrams
- Brainstorming
- In/Out of Frame
- Pareto Charts
- CT Trees
- Cost Benefit Analysis
- Benchmarking
- Metric Charts
- Stakeholder Analysis
- Communication Plan

Baseline 'As-Is' Process

Measure Goal

Baseline the as-is process using quantitative and process mapping tools.

Define 'As-Is' Process

Validate Measurement System for Process

Quantify Process Performance

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Deliverables:

- 4. Define 'As Is' Process
- 5. Validate Measurement Systems for Outputs
- 6. Quantify Process Performance

Tools and Techniques:

- Create a Value Stream Map
- Create a Process Flow Diagram
- Expose Simplification Opportunities
- Run a SCORE Event (if needed)
- Analyze Measurement Systems
- Improve Measurement Systems (if needed)
- Collect Data (Y's)
- Examine Process Stability
- Perform a Capability Analysis
- Data Collection Plan
- Process Flow Diagram
- Value Stream Map
- Spaghetti Diagram
- Measurement Systems Analysis
- Check Sheets
- SPC
- Capability Analysis
- Run Chart
- Graphical Analysis
- Elements of Waste
- 5S

Identify Significant Process x's

Analyze Goal

Identify the significant process x's through statistical and waste analysis.

Identify Potential Causes (x's)

Investigate Significance of x's

ID Significant Causes to Focus on y = f(x's)

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Deliverables:

- 7. Identify Potential Causes (x's)
- 8. Investigate Significance of x's
- 9. Identify Significant Causes to Focus on y = f(x's)

Tools and Techniques:

- Develop a List of Potential Causes
- Narrow Down List of Potential Causes (x's)
- Collect Data on x's
- Perform Graphical Analysis
- Perform Statistical Analysis
- Conduct Waste Analysis
- Evaluate the Impact of the x's on Y
- State Preliminary Y = f(x's)
- Fishbone
- Process Flow Diagram
- Value Stream Map
- FMEA
- Cause & Effect (C&E) Matrix
- Data Collection Plan
- Graphical Analysis Selection
- Statistical Analysis Selection Matrix (Hypothesis Testing and Regression)
- Takt Time
- Workload Balancing
- Work Combination Chart

Validate Solution

Improve Goal

Validate that the potential solution will result in the improvement desired and create your implementation plan.

Generate Potential Solutions

Select and Test Solution

Develop Implementation Plan

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Deliverables:

- 10. Generate Potential Solutions
- 11. Select and Test Solution
- 12. Develop an Implementation Plan

Tools and Techniques:

- Generate Potential Solutions
- Create Future State VSM
- Evaluate Potential Solution
- State y = f(x's)
- Run a SCORE Event (if needed)
- Develop an Implementation Plan
- Future State Value Stream Map
- TRIZ
- Six Thinking Hats
- Cellular Layout
- SCORE
- Kanban
- Visual Workplace
- DOE
- Solution Selection Matrix
- Implementation Plan
- SMED
- TPM
- Mistake Proofing

Sustain Improvements

Control Goal

Create a control plan, implement the full solution, and successfully transition your project to the process owner.

Create Control and Monitoring Plan

Implement Full Scale Solution

Finalize Transition

Close Project

Deliverables:

- 13. Create Control and Monitoring Plan
- 14. Implement Full Scale Solution
- 15. Finalize Transition

Tools and Techniques:

- Mistake Proof the Process
- Determine the x's to Control and Methods
- Complete MSA on Critical x's
- Determine y's to Monitor and Metrics Reporting
- Revise/Develop Process Documentation
- Implement Solution
- Evaluate Implementation
- Develop Transition Plan
- Handoff to Process Owner
- Capture Lessons Learned
- Write Final Report/ Presentation
- Celebrate!
- SPC
- Control Plan
- MSA
- Mistake Proofing
- Dashboard
- Project Transition Action Plan (PTAP)
- Capability Analysis
- Communication Plan